

# **KEEP THIS COPY FOR YOUR RECORDS**

## **BOARD POLICY 551**

### **COEUR D'ALENE HIGH SCHOOL ACTIVITY CONTRACT**

**SCHOOL YEAR 2005-2006**

#### **STATEMENT OF PHILOSOPHY**

The primary purpose of this high school co/extra curricular activity program in Coeur d'Alene School District 271 is to promote the physical, mental, aesthetic, social, emotional and moral well-being of the students through participation and competition.

The co/extra curricular activity program is an important and integral part of the total school program. The opportunity for participation is open to all students regardless of individual differences. Through voluntary participation, the student gives time, energy, talent and loyalty to the program. Because participation in the program is considered a privilege, the student accepts the training rules, regulations, and responsibilities unique to the individual activity program in which he/she participates.

In addition to the "Rules and Regulations for Students in the Coeur d'Alene School District," as outlined in Board Policy, co/extra curricular activity program participants are also governed and are to abide by this Co/Extra Curricular Activities Code and the appropriate code of behavior standards established for the specific activity.

The rules and regulations of the activity contract apply to all students in any IHSAA activity, student government, and athletic clubs during the year, beginning with IHSAA sanctioned fall practice through the last day of the student's school year.

Because participants are representatives of the Coeur d'Alene School District, they are expected to conduct themselves at all times in a manner that will reflect the high standards and ideals of their team, activity group, school and community. Participation in co/extra curricular activities within the Coeur d'Alene School District requires that the student maintains successful performance in academics and citizenship and that the student remains in good standing as defined within the School District Co/Extra Curricular Activities Code. Those students who violate the Co/Extra Curricular Activities Code shall be subject to discipline which may include permanent removal from participation in school district activities.

#### **DEFINITION OF CURRICULAR ACTIVITY**

These are instructional activities that are integral to the classroom as part of the stated curriculum and natural culmination of classroom activities that result in a course grade and credit. Any activity for which a grade is issued will not be considered as a co/extra curricular activity. Examples of graded curricular activities that may occur outside of the normal classroom situation include, adjudicated performances, marching bands, musical competitions, musical festivals, selected drama productions and other performances directly related to instruction. Each director shall submit a projected calendar of activities prior to the beginning of each semester with the understanding that revisions will be considered when presented with the proper rationale. The projected calendar would be reviewed and authorized as curricular activities by the building principal and the appropriate district coordinator.

#### **DEFINITION OF CO/EXTRA CURRICULAR ACTIVITY**

These are activities that are in addition to classroom instruction and have no bearing on a course grade or course credit. Examples of these not-graded, co/extra curricular activities may include, but are not limited to: solo/ensemble contests, honor festivals, concert tours, all state, all Northwest events, all boys and girls athletics, cheerleader squads, drama, debate and forensics, academic competition teams, pep club, dance team, honor society, class officers and student government.

#### **SCOPE OF CO/EXTRA CURRICULAR ACTIVITIES CODE**

##### **General Regulations**

1. Idaho High School Activities Association (IHSAA) rules must be followed in all cases of eligibility, transfer, physical examinations, insurance coverage, starting dates, use of school equipment, etc.
2. No athlete may quit one sport and turn out for another after the season has begun without the mutual consent of the coaches.
3. Participants must travel to and from contests away from Coeur d'Alene in transportation provided by the school. The only exceptions permitted are: 1) Injury to a participant which would require alternate transportation, and, 2) Prior arrangement between the participant's parent/guardian, the coach/advisor or activity director for the student to ride with parent/guardian.
4. A co/extra curricular activity season shall be that portion of a school and/or calendar year during which regularly scheduled practices, turnouts, rehearsals, meetings, games, events or contests for the specific activity are conducted under the direct supervision of an approved Coeur d'Alene School District employee.
5. Completion of the activities season is required in order for the student to be eligible for letter or other team or individual awards. Exception: Injury which limits participation. No awards shall be given to any student suspended for the remainder of the season for Co/Extra Curricular Activity Code violations.
6. An athlete who has been injured and has had medical treatment cannot participate until a signed release from the physician is presented to the head coach. The release form will be kept on file by the school administration.
7. Any display of un-sports-man-like conduct toward an opponent or official or use of profanity, obscene or vulgar language, or gesture, during a practice or contest will result in counseling by the head coach/advisor and possible suspension.
8. School-owned equipment checked out by a participant in any co/extra curricular activity is his/her responsibility. The loss or misuse of this equipment will be the financial obligation of the participant. Participants will not be allowed to continue competition or receive awards until this obligation is fulfilled. Any student representing the school in co/extra curricular activities must meet the

dress and grooming standards deemed appropriate by the coach/advisor and school administration. Coaches and advisors will notify participants as to the standards they expect.

9. A participant is expected to attend all scheduled practices, meetings, contests and performances, whether or not school is in session. If it is found necessary to miss such, prior arrangements must be made with the coach/advisor.
10. A participant shall not engage in conduct detrimental to the group or to the school.
11. A participant shall not steal or use another's property without permission.
13. A participant shall not use, consume, possess, transmit, or sell alcoholic beverages, drugs, drug paraphernalia, narcotics, or tobacco (including smokeless tobacco).
14. Participants in co/extra curricular activities shall adhere to the spirit of the code throughout the school year from the beginning of IHSAA sanctioned activities in the fall and ending with the student's school year (during the season of participation and off-season). Students will sign the intent to abide by these regulations as they enter the high schools in 9<sup>th</sup> grade or as they enter the Coeur d'Alene School District from another district.

### **STUDENT ATTENDANCE REQUIREMENTS**

1. A student must be in school the entire day in order to participate in a practice or co/extra curricular activity that day. An exception would be if the student had an approved appointment (or other acceptable excused absence) that prevented attendance.
2. If a student is absent the last school day of the week, and the competition is on a non-school day, the student must bring to the coach/advisor a signed statement from the parent/guardian that permission is given to participate. It is recommended that the coach/advisor call the parent in regard to the nature of the absence.

### **ACADEMIC STANDARDS**

1. Participation in a co/extra curricular activity program requires successful performance in academics. The academic standards place proper emphasis upon student achievement in the classroom to maintain eligibility.
2. The academic eligibility may be established periodically at the discretion of the coach/advisor during the co/extra curricular activity season. In order to be eligible to participate in an activity, a student must be registered, attending and passing at least five assigned classes (cumulative grade) yielding full credits.

The registrar will be given the names of those participating in sports, and grades will be run every six weeks for review of compliance. In cases where a student is having trouble, a warning or probation may ensue. An eligibility slip from each teacher periodically during the co/extra curricular season may be required.

If a participant is not passing all assigned subjects, he/she may be suspended from participating in the activity until the academic situation is rectified. The participant's parents/guardian will be notified of such suspension.

3. Those IHSAA rules which determine a student's eligibility to participate on a school athletic team are as follows:

### **RULE 8-1 ACADEMIC**

To be academically eligible for athletics, a student must be enrolled full-time and have received passing grades and earn credit in at least five full-credit subjects, or the equivalency in the previous semester or grading period for which credit is granted.

#### **8-1-1**

Credit is granted for an approved course meeting for five periods a week, for the prescribed 18 weeks (semester) or an approved equivalent. Approved trimester scheduling would be acceptable. Approval equivalent scheduling must be approved by the State Department of Education.

#### **8-1-2**

An approved course is one which is taken for credit toward graduation. A college credit course which is also allowed for high school graduation is acceptable.

#### **8-1-3**

When a student from a member school enrolls in any college course, summer school, night school course or correspondence course approved by the Idaho State Department of Education and such student desires to have the credits count toward IHSAA scholastic eligibility requirements, the student must obtain written approval from the high school principal stating that each specific course credit will be accepted and counted toward graduation.

#### **8-1-4**

An incomplete or conditional grade received at the end of a semester counts as a failure until the deficiency is removed.

#### **8-1-5**

Schools may adopt more strict policies.

#### **8-1-6**

A student must have satisfactorily completed the preceding semester and the academic eligibility requirements to be eligible for the current semester.

### **CITIZENSHIP STANDARDS**

All participants should be an example of good citizenship in the school building, classroom, co/extra curricular activity, and in the community. Conduct which materially and substantially interferes with the educational process is prohibited.

Any participant referred to the administration for disruptive behavior such as: fighting, overt defiance and other behavior violations of a serious nature including misdemeanors, felonies, and crimes of violence will be made aware of the possible consequences of his/her actions and may receive discipline which may include suspension from any and all activities.

## **HAZING**

Soliciting, encouraging, aiding or engaging in hazing is prohibited. "Hazing," a form of harassment, means any intentional, knowing or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in an organization, club or athletic team whose members are, or include, other students.

Students engaging in hazing will be subject to one or more of the following disciplinary actions:

1. Conference with parents/guardian.
2. Suspension and/or removal from the co/extra-curricular activity.
3. Referral to appropriate law enforcement agency.

Students engaging in hazing that endangers the mental or physical health or safety of another may also be subject to school suspension and/or expulsion.

## **USE OF ALCOHOL BEVERAGES AND DRUGS**

The Coeur d'Alene School District recognizes that chemical dependency is a serious illness and the use of drugs/alcohol may be a violation of the law, and violators may be referred to law enforcement.

The principal or designee and coach/advisor will implement the following disciplinary action as a result of the participant's offense for use, consumption, possession, transmittal or sale of alcoholic beverages, drugs, or drug paraphernalia. The substance abuse offenses/violations mentioned above will accumulate through the student's high school co/extra curricular career seasons and will invoke the following disciplinary actions:

### **First Offense During High School**

1. While participating during a co/extra curricular activity season, the participant will be suspended for fourteen calendar days from any game, performance, contest, competition or event. During the fourteen days, the student's name will be referred to the school Intervention Team and/or Specialist Counselor and/or CARE Team to begin the evaluation process. After the fourteen calendar-day suspension period, the student and parent will meet with the coach/advisor, school administrator, and the Counselor and/or CARE Team representative to discuss the offense and determine if the student completed the requirements set during suspension. If the student has complied with the requirements of the suspension, he/she will be reinstated immediately for participation in the co/extra curricular games, performances, contests, competitions or events. If the student has not complied with the requirements of this code, the student will immediately be suspended for the remainder of the co/extra curricular activity season.
2. The student may or may not participate in the work-outs and/or practices while suspended at the discretion of the coach/advisor.

### **Second Offense During High School**

1. Suspension from the remainder of the co/extra curricular activity season. The student will have the option to submit to a drug/alcohol evaluation by an approved community agency or individual to be completed within ten school days from the date of the incident. Written verification of the completion, results and recommendations of the drug/alcohol evaluation will be provided to school authorities.
2. The student must complete the drug/alcohol evaluation and follow the recommendations prior to any participation in the next co/extra curricular activity season.

### **Third Offense During High School**

1. Suspension from participating in all co/extra curricular activity programs within the Coeur d'Alene School District for the remainder of the high school career.
2. A student who has completed (or is completing) an approved treatment program and provides required recommendations from that treatment program will be given favorable consideration in an appeal for reinstatement of eligibility. This appeal must be submitted in writing to the school principal.

## **Use of Tobacco**

The Coeur d'Alene School District recognized that the use of tobacco, including smokeless tobacco, is a potential health hazard and is addictive in nature. The use or possession of tobacco by an athlete during the activity season or any student participating in the co/extra curricular activity program while on school property or at a school co/extra curricular sponsored function will not be tolerated. Participants who violate this regulation may be referred to law enforcement and will be subject to the following action:

### **First Offense**

1. The student will be counseled on the hazards of tobacco to his/her health and will be restricted from participation in the activity for one game, performance, competition or event.
2. The student will be required to research and prepare a written report on the inherent risks and health hazards in the use of tobacco. (Minimum of one typed page in proper essay format, must be acceptable to coach/advisor).

## **Second Offense**

1. Suspension for the remainder of the co/extra curricular activity season.

## **Third Offense**

1. Suspension from participating in all co/extra curricular activity programs within the Coeur d'Alene School District for the remainder of the school year.

## **OTHER UNDESIRABLE STUDENT BEHAVIOR**

Undesirable student behavior requiring administrative action as established in the Rules and Regulations for Students in the Coeur d'Alene School District will be dealt with as follows:

**First Offense:** Suspension for at least the next scheduled event.

**Second Offense:** Suspension for the remainder of the co/extra curricular activity season.

## **DISCIPLINE PROCEDURE**

The guiding principles for violations are as follows:

1. Penalize the violator.
2. Degree of violation should not be an overriding concern.
3. Proof of violation must be established by any one of the following:
  - a. Positive identification of a student violation by teacher or school administrator who is willing to give testimony about the violation. This will require an investigation of the violation.
  - b. Accusations made by parents/adults who are willing to testify against an alleged student violation of the code. This must be confirmed through an investigation by appropriate school authorities prior to any disciplinary action.
  - c. An investigation of a student violation of the code must reveal sufficient facts to prove the violation. Such investigation must be conducted by the appropriate school administrator or his/her designee.

Before any disciplinary action resulting in a suspension from a co/extra curricular activity shall take effect, as provided for under these rules, the student shall be verbally advised by the head coach/advisor and a school administrator of the alleged violation of the rules and the student will have the opportunity to explain or justify his/her actions. If, after such informal conference with the student, the head coach/advisor or school administrator is satisfied that a suspension is justified, the student shall be so notified and the suspension shall then become effective.

In the event of a second and/or third offense by a participant, a Review Board (as designated by the principal or his/her administrative designee) may be implemented in order to review the circumstances of each individual case regarding subsequent consequences.

The appeal process for any suspension from a co/extra curricular activity program is provided for within District Board Policy and is as follows: Any student wishing to appeal any disciplinary action taken under the provisions of this code may appeal to the immediate administrator in charge of the activity, after the student has consulted with the staff person in charge of the activity in question. If resolution is not reached at this level, then the final question on the matter will be made by the building principal.

## **COACHES/ADVISORS STANDARDS**

Any additional, specific rules or regulations not covered within the Co/Extra Curricular Activity Code which are established by the coach/advisor of a specific activity must be consistent with this co/extra curricular activity code and must be approved by the principal and athletic/activities director. Any additional rules and regulations must be in writing, kept on file in the school office of the athletic/activities director, and each participant must be informed of such rules and regulations and be provided a copy of them.

## **VERIFICATION OF UNDERSTANDING**

To be eligible for participation, a signed verification by the student and parent indicating they have received and read a copy of the Co/Extra Curricular Activity Code as well as the specific rules and regulations of an individual co/extra curricular activity must be submitted annually by the parent or student and kept on file in the office of the athletic/activities director of the school.

## **INSURANCE WAIVER**

Each participant can pick up an application for student accident insurance in the activities office. The parent/guardian will examine the provisions of the policy carefully before making a decision to purchase the student insurance.

The school will require that all students participating in any portion of the student co/extra curricular program, and who will be engaged in activities outside of the student school hours or away from the school premises, must demonstrate evidence of adequate accident insurance coverage. This may be done by purchasing student insurance through the School District's student insurance carrier, or by returning the attached form bearing the signature of the parent/guardian. A parent/guardian signature will attest that adequate coverage exists through a private insurance carrier and that parent/guardian assume personal liability for all expenses incurred in case of emergency. All students who will participate in activities outside of regular school hours must complete this requirement before practice or participation may begin.

The school co/extra curricular program includes all boys and girls athletics and school sponsored activities. A (parent/guardian) signature on the signature page at the end of this document indicates this participant is adequately covered through a private insurance program for all accidents and injuries which may occur while at school or during participation in school activities. I will assume responsibility for all expenses incurred in an emergency.

**WARNING, AGREEMENT TO OBEY INSTRUCTIONS, RELEASE, ASSUMPTION OF RISK, AND AGREEMENT TO HOLD HARMLESS**

*(Both the applicant student and a parent/guardian must read carefully and sign).*

I am aware that interscholastic athletics are violent contact sports and that playing or practicing will be a dangerous activity involving **MANY RISKS AND INJURY**. I understand that the dangers and risks of playing or practicing in interscholastic athletics include, but are not limited to, death, serious neck and spinal injuries which may result in complete or partial paralysis, brain damage, serious injury to virtually all internal organs, serious injury to virtually all bones, joints, ligaments, muscles, tendons and other aspects of the muscular skeletal system and serious injury or impairment to other aspects of my body, general health and well being. I understand that the dangers and risks of playing or practicing in interscholastic athletics may result not only in serious injury, but also in a serious impairment of my future abilities to earn a living, to engage in other business, social and recreational activities, and generally to enjoy life.

Because of the dangers of interscholastic athletics, I recognize the importance of following the coaches' instructions regarding playing techniques, training and other team rules, etc., and agree to obey such instructions.

In consideration of School District 271 permitting me to try out for a school team and to engage in all activities related to the team, but not limited to trying out, practicing, or playing \_\_\_\_\_, I hereby assume all the risks associated with \_\_\_\_\_ and agree to hold School District 271, its employees, agents, representatives, coaches and volunteers harmless from any and all liability, actions, causes of action, debts, claims or demands of any kind and nature whatsoever which may arise by or in connection with my participation in any activities related to a high school \_\_\_\_\_ team. The terms hereof shall serve as a release and assumption of risk for my heirs, estate, executor, administrator, assignees, and for all members of my family.

Date \_\_\_\_\_ Signature of Student \_\_\_\_\_

I \_\_\_\_\_, am the parent/legal guardian of \_\_\_\_\_ (student). I have read the above warning and release and understand its terms. I understand that interscholastic athletics are **VIOLENT CONTACT SPORTS** involving many **RISKS OF INJURY**, including but not limited to those risks outlined above.

In consideration of School District 271 permitting my child/ward to try out for a high school \_\_\_\_\_ team and to engage in all activities related to the team, including, but not limited to, trying out, practicing or playing in interscholastic athletics, I hereby agree to hold School District 271, its employees, agents, representatives, coaches and volunteers harmless from any and all liability, actions, causes of actions, debts, claims, or commands of every kind and nature whatsoever which may arise by or in connection with participation of my child/ward in any activities related to a high school \_\_\_\_\_ team. The terms hereof shall serve as a release for my heirs, estate, executor, administrator, assignees and for all members of my family.

Date \_\_\_\_\_ Signature of Parent/Guardian \_\_\_\_\_

**2002-2003 CHS ACTIVITIES CONTRACT SIGNATURE PAGE INTERIM QUESTIONNAIRE  
IHSAA**

**Please Print**

_____			Male/Female _____	_____	
Last Name	First	Middle		City	Date
Since his/her last athletic physical examination, has this student:				Phone No. _____	
				Graduation Year _____	
			Yes	No	
1. Had surgery			_____	_____	
2. Been hospitalized			_____	_____	
3. Been under a physician's care			_____	_____	
4. Had a serious illness			_____	_____	
5. Had an injury requiring a physician's care			_____	_____	
6. Been rendered unconscious			_____	_____	
7. Started taking any new medications			_____	_____	
8. Developed any new drug allergies			_____	_____	
9. Developed any health problems			_____	_____	

Please explain any yes answers

My child \_\_\_\_ should \_\_\_\_ or should not have a physical examination prior to participation in school athletics.

School health insurance needed: \_\_\_\_yes; \_\_\_\_no, if yes, a premium charge will be required prior to participation in any IHSAA athletic activity. More information may be obtained from the local school district.

Insurance Company \_\_\_\_\_ Signature of Parent/Guardian \_\_\_\_\_

Insurance Policy Number \_\_\_\_\_ Address \_\_\_\_\_

Parent/Guardian Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**Consent Form**

I hereby consent to the above named student participating in the interscholastic athletic program at his/her school of attendance. This consent includes travel to/from athletic contests and practice sessions. I further consent to treatment deemed necessary by physicians designed by school authorities for any illness/injury resulting from his/her athletic participation.

Signature of parent/guardian \_\_\_\_\_ Date \_\_\_\_\_

My participation in interscholastic athletics for the above school is entirely voluntary on my part, and with the understanding that I have not violated any of the eligibility rules and regulations of the state association.

Signature student \_\_\_\_\_ Date \_\_\_\_\_

**ACTIVITY CONTRACT AGREEMENT**

1. I HAVE READ AND UNDERSTAND THE ATHLETIC CONTRACT AND SCHOOL DISTRICTS 271'S POLICY AND RULES THAT ARE A PART OF THIS CONTRACT.

\_\_\_\_\_  
Athlete's Signature Date Parent/Guardian  
2. I have read and understand the insurance waiver. \_\_\_\_\_ is adequately covered through our own insurance program for all accidents and injuries which may occur while at school or during participation in school activities. I will assume responsibility for all expenses incurred in an emergency.

\_\_\_\_\_  
Signature of Parent/Guardian Date  
3. I understand that these forms are only a portion of the athletic eligibility requirement for the \_\_\_\_\_ school year, and these forms will be in effect for the entire school year.

\_\_\_\_\_  
Athlete's Signature Date Parent/Guardian Date  
4. I have read and understand Rule 8 governing eligibility as determined by the Idaho High School Activities Association.

\_\_\_\_\_  
Athlete's Signature Date Parent/Guardian Date  
Students in the Coeur d'Alene School District entering grade 9 or as new students from another school district are required to sign an activity participation behavior agreement.  
I understand that this agreement states that should I become involved in IHSAA sanctioned activities or student government or athletic clubs that I will have maintained good citizenship in the school building, classroom, and community.  
If I am involved in violations of the activity code or any violations of a serious nature including misdemeanors, felonies and crimes of violence, I could be subject to suspension/expulsion from any and all activities.  
I understand that this form is only a portion of the activity eligibility requirement and that others will be required as I enter individual programs.

\_\_\_\_\_  
Student Signature Current Date  
\_\_\_\_\_  
Parent/Guardian Signature Current Date

**ENROLLMENT FORM  
VOLUNTARY DRUG TESTING FOR ACTIVITIES**

Participants in the voluntary drug testing program will be considered active when they become a member of an activity program in School District 271 during the \_\_\_\_\_ school year.

**STUDENT PLEDGE**

As an active member, I agree to be subject to weekly random tests while I am participating in activities in the Coeur d'Alene School District. I will abide by the principles set forth in the Activity Contract and will not partake of illegal drugs, alcohol or tobacco.

\_\_\_\_\_  
Student Signature

**PARENT CONSENT/RELEASE**

\_\_\_\_\_  
Students Last Name First Middle Initial  
Address: \_\_\_\_\_  
City, State, and Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ School: \_\_\_\_\_  
Graduation Date: \_\_\_\_\_

We, or I, the parent(s)/guardians and managing conservator(s) of said child, give consent to have collected and tested a sample of urine or breath analysis to determine whether or not the child's systems show freedom of drug use. As partial consideration from such testing, I will release School District 271, or any community agency from any liability and agree to indemnify and hold harmless these entities from any claim which might be made by virtue of such test and the results thereof.

The test will not be given through this program to a student under 18 years of age without the consent of both the student and the parent(s) or guardian(s).

As the parent/guardian of said child, I will abide by the principles set forth in the Activities Contract and will not willingly allow my child or any underage child in my presence to partake of any drugs, alcohol or tobacco products.

\_\_\_\_\_  
Parent/Guardian(s) Signature Date

***PLEASE REMEMBER TO RETURN ALL CONTRACT SIGNATURE PAGES***